



## SCHOOL EXCURSION / INCURSION NOTIFICATION

Dear Parent/Caregiver, an excursion/activity has been organised for your child.

<b>Excursion / Incursion</b>	Secondary Schools Student Leadership - Parliament of NSW
<b>Date</b>	Thursday 16th May 2024
<b>Year / classes involved</b>	School Captains
<b>Location</b>	NSW Parliament House
<b>Purpose</b>	This civics and citizenship program offers Year 12 student leaders the opportunity to develop their knowledge of our system of government and parliamentary proceedings, learn about the role of the Governor and meet their Member of Parliament.
<b>Start time</b>	9:00am
<b>End time</b>	3:00pm
<b>Transport</b>	Parents are responsible for organising transport for their child to and from this event.
<b>Cost</b>	No cost
<b>Dress requirements</b>	Full school uniform and School Captain blazer.
<b>Food</b>	Light refreshments will be provided and students are advised to bring their own snacks.
<b>Equipment</b>	N/A
<b>Organising teacher</b>	Sujita Gurung
<b>Teachers attending</b>	Sujita Gurung
<b>Additional information</b>	There will be no teacher supervision for this excursion.
<b>Emergency Contact Number</b>	02 9631 9144
<b>Consent Form and Payment due to Office by</b>	Tuesday 14th May 2024

### ***General Information Concerning Excursions / Incursions***

1. Excursions and Incursions form an integral part of the curricula by providing enriching experiences which cannot be provided in the classroom.
2. Students must wear full school uniform unless otherwise instructed above. Students who are not in uniform will not be allowed to attend.
3. A standard of behaviour is expected of all students representing the school in the greater community.
4. Please note the time and place of departure and return, as advised above.



## EXCURSION / INCURSION PERMISSION FORM

Please return this permission form to the Office

<b>Excursion / Incursion</b>	Secondary Schools Student Leadership - Parliament of NSW
<b>Date</b>	Thursday 16/05/2024 9:00am - 3:00pm
<b>Location</b>	NSW Parliament House
<b>Cost</b>	No cost
<b>Organising Teacher</b>	Sujita Gurung

I give permission for (student name) \_\_\_\_\_

of year/class \_\_\_\_\_ to participate in this excursion / incursion.

**I have noted the start and end times and dress requirements.**

Additional needs of my child of which you should be aware: eg. allergies or medical conditions

\_\_\_\_\_

**Medical Assistance:** In the event of any accident or illness, I authorise the teacher in charge to seek medical assistance or treatment for my child at my cost.

**Parent signature:** \_\_\_\_\_

**Parent name:** \_\_\_\_\_

**Parent phone number:** \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_

**Emergency Contact Number:** \_\_\_\_\_

**Parent/Carer Acknowledgement:**

• I can confirm that I understand that, in the event of injury, no personal injury insurance cover is provided by the NSW Department of Education for students in relation to school activities.

• In the event of any accident or illness, I authorise the obtaining, on my behalf, of an ambulance and any such medical assistance that my child/ward may require. I accept full responsibility for expenses incurred.

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- **Please return this consent form to the Office**
- **Tear off and keep previous page for your information**